



BLISS International School, Pune

Admission Policy

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TABLE OF CONTENTS

Sr.No	Content	Page No
1	BLISS Mission & Vision	3
2	IB Mission	3
3	BLISS - Philosophy Of Education (POE)	4
4	Admission Policy	5
5	Objective of Admission team	5
6	Admission procedure	6
7	Admission criteria	7-9
8	Students with special needs	10
9	Age criteria	11
10	Summary sheet	12-13
11	Admissions Inquiry form & Documents required	14
14	Communicating the Policy & Reviewing the Policy	15

BLISS Vision

To be the school for learners, parents and educators who seek excellence in the field of education through intercultural understanding within an active, creative and respectful learning community.

BLISS Mission

- We are committed to supporting a compassionate, diverse and inclusive cultural community of lifelong learners.
- We aim to encourage them & ourselves to be respectful, tolerant, caring & peaceful global citizens leading to a better world to live in.
- To empower the learners to be knowledgeable through concept-driven & inquiry-based learning with a rigorous assessment which enables them to become independent learners.

IB Mission statement

The International Baccalaureate aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect. To this end the organization works with schools, governments and international organizations to develop challenging programs of international education and rigorous assessment. These programs encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

BLISS - Philosophy Of Education

Learning Process at BLISS

In today's interconnected global world, one of the greatest gifts we can give to our students is to prepare them to thrive in the new world. We follow the motto – **“Raise a global child”** – with the conviction that every individual on earth is a unique star with immense potential and learning ability that can and should be nurtured. Our purpose of education is to prepare the children to step into tomorrow with confidence and competence and think globally.

The driving philosophy at BLISS is that with proper care and development, every child can grow up to be a respectable and responsible global citizen with a positive attitude towards personal growth as well as the well-being of all life on the planet.

At BLISS, teaching and learning practices are oriented towards stimulating intellectual curiosity, encouraging them to examine their own and alternative perspectives. The various curricular and co-curricular activities are designed such that every student gets an opportunity to learn, develop and voice their point of view while accepting others opinions. We also believe children need to learn about themselves and the value of “knowing thyself” is fundamental to healthy self-respect and self esteem as well as respect for other individuals.

As a community, it is essential that the children understand the value of

- Healthy relationships and social behavior
- Resilience- fundamental to overcoming difficulties, facing challenges
- Meaningfulness and flexible pacing
- Respect for other cultures and individuals

Our school's viewpoint on student behavior is to reward positive behavior. A word of praise to a student who is displaying positive behavior and is doing what is expected of him / her, rather than reprimand someone for inappropriate behavior, this we think will encourage all students to behave in a positive manner. We strive to make the school a positive holistic learning environment of varied cultures and countries. Our Facilitators are guided to keep abreast with these philosophies and focus on developing students as lifelong learners.

Admissions policy

BLISS International School Pune is an international co-educational day school for children aged 6 months onwards believes in providing equal education opportunities for all irrespective of religion or gender to focus on student potential. Admission to BLISS is open to all nationalities.

Objective of admissions team

It is the objective of the admissions team to recruit mission appropriate students at BLISS International School. The process is organized with utmost professionalism while maintaining the integrity of the school, students and their families. The aim is to spread awareness about school philosophy and IB philosophy. The Admissions team is headed by the Chief Admissions officer and comprises the admissions officer and collaborations officer.

Admissions are dependant on :

- Meeting all admissions procedures and qualifications.
- Meeting financial obligations
- Vacancies are available in appropriate classes.
- BLISS is an inclusive school and students with special needs or language needs will be considered on an individual need basis.

Admission procedure

The academic year at BLISS starts from mid-July to the end of April. The language of instruction is English. The process below is followed for all parents from the Inquiry stage to admission.

Step 1 :

Parents meet the admissions officer after filling out an inquiry form that contains basic information of the child and contact details of the family. Parents are encouraged, at the time of admission, to furnish all relevant information pertaining to the application. Any omission of the information relevant to the student like special needs or information relating to medical aspects of the ward may result in the cancelation of admission. During the admissions inquiry, the admissions team gives a broad overview of the school activities to the visiting family and familiarizes them with the school philosophy. The fee details are shared and a brochure is handed over to everyone. Parents also meet the Dean of Academics to understand the curriculum in detail. Post the visit, if the parent is interested in seeking admission at BLISS, an assessment is scheduled. At the time of admission, the language profile of the student is procured by the admission team and is communicated to the academics team.

Step 2 :

On the day of the assessment, the admissions team conducts grade level written assessments in English and Maths followed by an interview of the student with the Dean of Academics.

Step 3 :

The assessment papers are sent to the relevant grade coordinator for checking and feedback.

Step 4:

On the basis of the assessments, the admissions committee makes a joint decision about the student admission and the same is communicated to the parents.

Step 5 :

The parent then purchases the application form from the school, fills it up and submits it back to the admissions team with the relevant documents. Without the documents, no admission decision will be taken. Once we receive all related documents, below process is to be followed :

Parents proceed with the payment of a one-time admission fee and a caution deposit. A receipt is issued by the admissions team post the payment has been received.

Admissions Process

Foundation Years (FYP 1 & FYP 2)

This age group will have an informal interaction of the parent along with the observation of the child by the respective coordinator and Dean of Academics to understand students better for pastoral care.

Primary Years (Nursery to Grade 5)

There are no entrance tests for the students applying for the Nursery ,Prep1 Prep 2 . A formal parent's interview will be conducted and student's observation will be done to understand the child's school readiness, age-appropriate development, and range of skills for further development.

All students applying for admission in Grade 1 to Grade 5 have to go through a written assessment in Maths and English followed by an extensive interview with the respective coordinator and Dean of Academics to evaluate the child's prior knowledge and school readiness along with numeracy & literacy skills. This is used to determine the level of assistance that the student will require to settle in school. It is not the deciding factor for admission. These assessments are to support the teaching & learning post admission. The admissions team will inform the parent of the interview details and the Assessment result within 3 working days.

Middle Years (Grade 6 to 10)

The process for admission into Middle Years from Grade 6-8 is as follows:

- Students should have successfully completed their Grade 5 in any curriculum.
- Admissions for Grade 6 onwards will have a prior knowledge assessment for English and Math. This is used to determine the level of assistance that the student will require to settle in school. It is not the deciding factor for admission. These assessments are to support the teaching & learning post admission. This will be followed by an extensive interview by the respective Coordinator and Dean of Academics. The admissions team will inform the parent of the interview details and the Assessment result within 3 working days.

Assessments of outstation students

If any outstation students wish to proceed further with the admissions process, the assessments are organized either through the existing school or virtually. The parents connect the school to the current school's Principal and the CAO decides upon a date and time to organize the assessments and accordingly, email the papers to the existing school authorities. The School authorities conduct the assessments and send the scanned copy of the papers post which a skype interview is organized between the student and Dean of Academics and accordingly, a decision of admission is made. In case the assessments are conducted virtually, assessments will be followed with an interview with the Dean of Academics and accordingly a decision will be made.

Promotion of internal students

Students of Middle years are expected to achieve a minimum of 3 out of 7 in each subject to be eligible for promotion to the next grade.

External IB student

A minimum final grade of 3 in each of the following subject groups: language & literature, language acquisition, individuals & societies, science, and math. One teacher Recommendation that addresses student behavior, attendance, motivation, and self-discipline will strengthen the student application.

External Non IB students

Entrance assessment will be conducted in English & Math. Students must clear the assessments. An interview is organized between the student and Dean of Academics and accordingly, a decision of admission is made.

Assessment days

Monday to Fridays starting from 10:00 am to 12: 30 pm are the designated days and time of assessments and the results are disclosed within 3 working days. On request, assessment days and timings can be restructured.

General rule

When the eligible applicant increases as compared to available seats, a waiting list is created and admissions are offered on a first come first serve basis as and when vacancies arrive. When a family is on the waiting list, a realistic assessment of possible admission is informed to the parent.

Admissions committee

The admissions committee comprises the Dean of Academics, CAO, Inclusion Coordinator, and the School Director. When appropriate, additional members of the staff will be consulted.

School tour

We encourage all parents who come for admissions inquiry to visit the campus while the school is in session in order to tour the facilities and feel the atmosphere live in action. If the parent visits us between 11 am to 12: 30 pm, they also have an opportunity to meet the Dean of Academics or respective academic coordinators. The admissions staff will assist the parents with the school tour and needs to be scheduled via the admissions office. In case a parent walks in without an appointment, the school tour will depend upon the availability of the admissions team. We try our best to accommodate all parents depending upon the staff schedule.

This document is a working document and will be reviewed from time to time.

Students with special education needs

The number of special education needs students per grade is restricted. The school's Inclusion team evaluates the needs of students individually hence it is highly essential for parents to disclose complete information about the child at the inquiry stage and share all necessary reports so that the student needs are met. The final decision of the student admissions is taken based on the observation of Inclusion Coordinator in collaboration with Dean of Academics

Below steps are followed for admission of a student with SEN needs:

BLISS enrolls students from all educational backgrounds. The initial discussion takes place with the Parents, Inclusion Coordinator and Admissions Department. It becomes necessary and important in screening the child's level of comprehension through an Informal Assessment designed by the inclusion team and a formal interaction along with the Dean of Academics. Subsequently, if the inclusion team and the Dean of Academics are able to provide the required support to the student, the admissions process is taken to the next level.

Age criteria

Course	Grade	Minimum Age as on 30 June
FYP	FYP 1	6 months
FYP	FYP 2	18 months
PYP	Nursery	2 years 6 months
PYP	Prep 1	3 years 6 months
PYP	Prep 2	4 years 6 months
PYP	1	5 years 6 months
PYP	2	6 years 6 months
PYP	3	7 years 6 months
PYP	4	8 years 6 months
PYP	5	9 years 6 months
MYP	6	10 years 6 months
MYP	7	11 years 6 months
MYP	8	12 years 6 months
MYP	9	13 years 6 months
MYP	10	14 years 6 month

Parent / Guardian Details :

Relation with child : *

Admissions Inquiry form

BKFBLISS ENQUIRY FORM

Kindly furnish the following information.

***Required**

Date : *

Date

How did you come to know of Bliss?

Source: *

- ☐ Magazines.
☐ Hoardings.
☐ News Paper Advertisements.
☐ Family / Friends References.
☐ Website, Google, Facebook, Youtube.
☐ Others.
☐ Walkin

If through News Paper Advertisements, from which paper?

- ☐ Times of India
☐ Sakal
☐ Indian Express
☐ Lokmat
☐ Economic Times

Student Details :

Name of the Student : *

Your answer

Date of Birth : *

Date

Grade into which admission is sought : *

Choose

Name of Previous School : *

Your answer

II Language : *

Your answer

III Language :

Your answer

Parent / Guardian Details :

Relation with child : *

Choose

Parent / Guardian Name : *

Your answer

Educational Qualification : *

Your answer

Employment / Profession : *

Your answer

Mobile No : *

Your answer

Alternate Contact No :

Your answer

Email Id : *

Your answer

Address : *

Your answer

City : *

Your answer

Pincode : *

Your answer

State : *

Your answer

Country : *

Your answer

What are the facilities and extra-curricular activities you are looking for?

Your answer

Page 1 of 1

Submit

Admission confirmation form

Post the observation and assessment, the below form is filled up and acknowledged by all the stakeholders and maintained by the admissions team as part of the student file.



Admissions Confirmation form

Application No: _____

Date of admission: _____

Name of the student: _____

Grade: _____

~~Programme:~~ _____

Date of Birth: _____

Pre confirmation chec

Inquiry form ☐ Coordinator / DOA Meeting ☐

DOA Interview ☐ Assessments ☐

Post confirmation check list:

Fee paid ☐ previous year report card copy ☐

Transfer certificate ☐ Application form ☐

Interview comments:

Admission approved by:

CAO DOA Coordinator HRF

Communicating the policy

This policy is available for viewing on the school website. All stakeholders are free to send n suggestions for the policy to ecommunications@bkfbliss.org.

Reviewing the policy

The school shall review the policy once a year to keep up with changes in the requirements of students and the perceived effectiveness of the policy. This policy shall be reviewed prior to the start of each new academic session where the steering committee of this policy comes together and takes reflection upon the last academic year and suggests and makes changes for the benefit of all the stakeholders. It is the responsibility of the committee to oversee the procedures needed to develop and implement the respective policy of the school, communicate the same to all stakeholders and ensure that the process of compilation and review is collaborative and involving. The decision taken by the trust/society would be final and binding upon all. All the relevant IB publications and developments are taken into consideration.